

## SOLDOTNA PUBLIC LIBRARY FINES and FEES

Fines and fees are used to encourage patrons to return library materials in a timely manner, and to treat borrowed materials with care.

### **Guidelines**

- Overdue fines, service charges, as well as miscellaneous replacement charges are set by Library Administration and approved by the Library Advisory Board, and are subject to change.

### **Overdue Fines & Procedure for Soldotna Library Items\***

- \$0.15 per day per item for books (including interlibrary loans), magazines, DVDs, music CDs, and audio books. The maximum overdue fee accrual is \$5 per item.
- \$1.00 per day per item for eReaders and books obtained through interlibrary loan. The maximum overdue fee accrual is \$10 per item.
- \$5.00 flat fee for overdue Laptops.
- Patrons will receive separate overdue notices when items are 10, 20, and 30 days overdue.
  - Items that are 30 days overdue will be assumed lost, and replacement costs plus a \$5 processing fee will be assessed.
- \*Other libraries in the Joint Library Catalog have different fine schedules, overdue notice systems, and replacement procedures. Items are subject to the policies of the owning library.

### **Damage Fees & Procedure**

- A \$2 charge may be assessed for each torn or defaced page or cover, scribbling, writing, water/moisture damage, or pages mended with scotch tape or like material.
- If library materials are irreparably damaged, replacement charges will be assessed.
- See 04.02.01 Fines and Fees Schedule for specific replacement fees.

### **Waiving Fines and Fees**

The library may waive some fines and fees at the discretion of the City Librarian.

Adopted by Library Board: April 18, 2016  
Approved by City Librarian: April 18, 2016